

International Staff Assistant (IA)

Assistance in charge of foreign affairs.

Companies have businesses in Europe, United states and markets in Asia, the Middle East, South America and Africa

IA work to improve international relations
International assistants use their expertise in their field

IA get to work in the field they know best
IA work toward becoming the bridge between cultures

We are looking for people interested in working
as International Assistants. You will be working to improve
foreign relations within the company assigned to you.

Requirements:

B.A. degree or higher

Japanese level intermediate or higher

Work experience in Japan, minimum 1 year

Proper working visa valid for at least 1 year or longer.



Please apply by sending your resume to biz@heart-school.jp

Include work experience and any special field you have studied
and when you would be able to start working.

Also include the words "IA application" in the subject field
of your e-mail.

